

JOB DESCRIPTION

HOURLY PAID LECTURERS – HEALTH AND SOCIAL CARE

TITLE: LECTURER

REPORTS TO: PROGRAMME MANAGER

SUMMARY:

The School of Social Sciences and Health at DGHE is looking to recruit a freelance hourly paid lecturer in health and social care on its BSc (Hons) Health & Social Care Leadership and Management. The successful candidate will be expected to contribute to the teaching at undergraduate levels. The main duties for the post holder will focus on carrying out teaching-related duties, such as preparing course content, including e-learning and blended learning, designing, and assessing exams and assessments, and providing quality feedback to students. The degree programme will involve teaching during weekdays and/or evenings and Saturdays, and therefore flexibility in terms of teaching allocation is desirable.

MAIN DUTIES:

Teaching:

- To undertake the full range of teaching and other related duties, with due regard to quality assurance and professional conduct, and to provide high quality learning and teaching.
- To update the VLE with teaching material, scheme of work/syllabus, assessment and reading material.
- To design and develop innovative, inclusive and inspiring learning materials and assessments including blended learning, flip classroom and e-learning.
- To contribute to the formative and summative assessment process for students including the setting, marking and internal verification/moderation of work, individually and collectively as part of a team in accordance with established procedures, and within the required deadlines.
- To participate in relevant committees and boards, and team meetings.
- To carry out academic administrative work relevant to the department, such as completion of module reports, or contribution to departmental reports, invigilation of exams, completion and submission of attendance registers, in a timely and complete manner.

Service duties:

- Attend and participate in training sessions and inductions.
- Attend and participate in departmental meetings.
- Provide advice and help to students according to the academic guidelines.
- Take on board (if required) the role of module leader, for taught modules, and managing the teaching team (additional payment applies).

NOTE: The above responsibilities are subject to change at the discretion of the College and shall include other reasonable responsibilities as the College may wish from time-to-time

assign.

PERSON SPECIFICATION

Criteria	Essential/Desirable	Identification
<ul style="list-style-type: none"> • Master's degree in health and social care, health and social policy, social work, or similar social science 	Essential	CV
<ul style="list-style-type: none"> • PhD in health and social care, health and social policy, social work, or similar social science 	Desirable	CV
<ul style="list-style-type: none"> • Teaching experience at Higher Education level with evidence of successful student learning outcomes and good pedagogic practice in related-subject area 	Essential	Interview
<ul style="list-style-type: none"> • Evidence of contemporary knowledge and skills in any of the following areas: Healthcare, social care and social science research 	Essential	Interview
<ul style="list-style-type: none"> • Research and publication experience 	Desirable	CV
<ul style="list-style-type: none"> • Ability to provide academic support to students 	Essential	Interview
<ul style="list-style-type: none"> • Organisational and administrative skills 	Essential	Interview
<ul style="list-style-type: none"> • ICT Skills 	Essential	CV
<ul style="list-style-type: none"> • An appropriate teaching qualification or registered practitioner status with Advance HE 	Desirable	CV