**JOB DESCRIPTION**

**FULL-TIME & HOURLY PAID LECTURER POSITIONS**

**- DIGITAL TECHNOLOGIES –**

**TITLE: LECTURER**

**REPORTS TO: PROGRAMME MANAGER**

**SUMMARY:**

The School of Digital and Creative Technologies at DGHE is looking to recruit full-time and freelance hourly paid lecturers for the Higher National Diploma in Digital Technologies. The successful candidate will be expected to contribute to the teaching at undergraduate levels. The main duties for the post holder will focus on carrying out teaching-related duties, such has preparing course content, including e-learning and blended learning, designing, and assessing exams and assessments, and providing quality feedback to students. The current programmes we run will involve teaching during week day, evening and Saturday and therefore flexibility in terms of teaching allocation is desirable.

**MAIN DUTIES:**

* Contribute to all aspects of planning, delivering, and assessing student work, ensuring that all learning outcomes are met.
* Contribute to the development, updating, and improvement of course materials as appropriate.
* Manage and lead modules.
* Keep up-to-date with industry and academic good practice.
* As a part of team, play a full and pro-active part in engaging and retaining students.
* Use a variety of learning and teaching methods/materials including live online learning.
* Attend meetings as required, to contribute to the decision-making process and to develop productive working relationships within the various teams you will be engaged with.
* To actively be involved in staff development activities and peer observations.

You will hold qualifications at master’s level (or equivalent qualifications and/or experience) in the relevant subject area (e.g., computing, IT or computer science) and be able to demonstrate high level professional experience in the discipline.

The candidate should have experience in the use of appropriate technologies to deal with routine and complex information and share information and ideas in accomplishing tasks in teaching, research, and internal and external networking.

You should have good knowledge of one or more of the following areas:

* Programming and software development
* Artificial Intelligence (AI) solutions and applications
* Web development and digital marketing
* Database systems
* Cloud computing
* Networking and cybersecurity.
* IoT and emerging technologies.
* Business analysis and digital transformation

*NOTE: The above responsibilities are subject to change at the discretion of the College and shall include other reasonable responsibilities as the College may with from time-to-time assign.*

**PERSON SPECIFICATION**

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| **Criteria** | **Essential/Desirable** | **Identification** |
| Masters in computing, IT or computer science or equivalent professional experience | Essential | CV |
| PhD higher degree in computing, IT or computer science | Desirable | CV |
| Teaching experience at Higher Education level with evidence of successful student learning outcomes and good pedagogic practice in related-subject area | Essential | Interview |
| An in depth understanding of the subjects that digital technologies incorporates including big data, cloud networking, cyber-crime, cryptography and digital sustainability | Essential | Interview |
| Research and publication experience | Desirable | CV |
| Ability to provide academic support to students | Essential | Interview |
| Organisational and administrative skills | Essential | Interview |
| ICT Skills | Essential | CV |
| A PGCE, Certificate of Education, PGCLTHE, Fellowship of the Higher Education Academy or an agreed professional equivalent (or commitment to obtain within three years of appointment). | Desirable | CV |
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